How to: Set up TechMail on Android 5.1

Solution

Set up a non-simple passcode and enable encryption. Then, tap **Settings > Accounts > Add account > Exchange.** Type in your TechMail address and tap **Manual Setup > Exchange** and type in your eRaider password. Tap **Next** and configure the email settings. Tap **Next > OK.** Choose your desired preferences and tap **Next > Activate.** Type in a descriptive name such as *TechMail* and tap **Next.**

Details

*NOTE:* Android is highly customized and may look different depending on your manufacturer. You may see differences when following these steps.

1) **Set up a non-simple passcode or password and enable encryption.** If you have already done this, skip to Step 2.

   **TIP:** For most devices, setting a passcode or password enables encryption automatically. If you have a passcode or password on your device, encryption may already be enabled.

2) Tap **Settings.**

3) Tap **Accounts.**

4) Tap **Add account.**
5) Tap **Exchange**.

6) Type in your TechMail address and tap **Manual Setup**.

7) Tap **Exchange**.
8) Type in your eRaider password and then, tap Next.

9) Configure the following information. Then, tap Next.

- **Domain\Username**: your TechMail address (e.g. john.doe@ttu.edu)
- **Password**: your eRaider password
- **Server**: outlook.office365.com
10) Tap **OK** on any prompts you see to continue. For more information about this prompt, please see [Remote security administration](#).

**NOTE:** Depending on your device, you may or may not see the prompts.

11) Choose the preferences you would like to sync with the TechMail servers. Then, tap **Next**.
12) Tap **Activate**.

13) Type in a descriptive name for your account, such as *TechMail*. Then, tap **Next**.
OUTCOME

You will be able to access and use TechMail on your Android device.

Solution Properties

Solution ID
150727104708981

Last Modified Date
12/16/2018 11:35:14 AM

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