How to: Set up TechMail on Android 5.1

Solution

Set up a non-simple passcode and enable encryption. Then, tap Settings > Accounts > Add account > Exchange. Type in your TechMail address and tap Manual Setup > Exchange and type in your eRaider password. Tap Next and configure the email settings. Tap Next > OK. Choose your desired preferences and tap Next > Activate. Type in a descriptive name such as TechMail and tap Next.

Details

NOTE: Android is highly customized and may look different depending on your manufacturer. You may see differences when following these steps.

1) Set up a non-simple passcode or password and enable encryption. If you have already done this, skip to Step 2.

TIP: For most devices, setting a passcode or password enables encryption automatically. If you have a passcode or password on your device, encryption may already be enabled.

2) Tap Settings.

3) Tap Accounts.

4) Tap Add account.
5) Tap Exchange.

6) Type in your TechMail address and tap Manual Setup.

7) Tap Exchange.
8) Type in your eRaider password and then, tap Next.

9) Configure the following information. Then, tap Next.

- **Domain\Username**: your TechMail address (e.g. john.doe@ttu.edu)
- **Password**: your eRaider password
- **Server**: outlook.office365.com
10) Tap OK on any prompts you see to continue. For more information about this prompt, please see Remote security administration.

**NOTE:** Depending on your device, you may or may not see the prompts.

11) Choose the preferences you would like to sync with the TechMail servers. Then, tap Next.
12) Tap **Activate**.

13) Type in a descriptive name for your account, such as *TechMail*. Then, tap **Next**.
OUTCOME

You will be able to access and use TechMail on your Android device.

Solution Properties

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