How to: Set up TechMail on your iOS device

Details

1) Set up a non-simple passcode or password and enable encryption. If you have already done this, skip to Step 2.

**TIP:** For most devices, setting a passcode or password enables encryption automatically. If you have a passcode or password on your device, encryption may already be enabled.

2) Open the **Settings** app.

3) Tap **Passwords & Accounts**.
4) Check the list of accounts to make sure you have not already added this account. If not, tap **Add Account**.
5) Tap Microsoft Exchange.

NOTE: If you receive an error with "We can't sign you in" you will need to delete the mail app.
6) Complete the following information, and then tap **Next**.

- **Email**: your TechMail email address (e.g. `red.raider@ttu.edu`)
- **Description**: any descriptive name you wish, such as *My TechMail*
7) Tap Sign in.
8) Tap **Work or school account**.
9) Type in your TechMail address and eRaider password, then tap Sign in.
10) You may be presented with a screen asking you to accept various permissions. Tap `Accept`. 
11) Choose the items you would like to sync with the TTU email servers, and then tap **Save**.
OUTCOME

You may now access your TechMail items on your device by using the Mail, Calendar, Contacts, Reminders, Notes, and Phone applications.

Solution Properties

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